



Suburban Newspapers, Inc.

7820 Wyatt Drive, Fort Worth, Texas 76108

817-246- 2473

Mon. and Tues., 9 a.m. to 3 p.m.; Wed. and Thurs., 10 a.m. to 1 p.m.; , Fri. 9 a.m. to 3 p.m.

White Settlement Bomber News • Benbrook News • River Oaks News

Advertising & Ad Design Contract

About the client

Business name: _____

Contact name and phone number: _____

Email address for ad proof: _____

Best day(s) and times to contact: _____

About the advertisement

Client will provide print ready ad via email by Friday at 3 p.m. of the week prior to publication. - *JPG format is preferred, but we can also accept PDF.*

Ad will be designed at Suburban Newspapers and emailed for approval prior to publication.

Ad size: _____

Ad color: full color or black and white

Run schedule: starting date _____

once, twice, three times, four times,

until final notice, every other week, monthly, other _____.

Published in: Benbrook News, White Settlement Bomber, River Oaks News.

Payment terms

All advertisers that have not established payment history must pay in full prior to first run date.

Quoted ad price: _____

Payment: cash, check, Visa/Mastercard/Discover/American Express, billing

Credit card number: _____

Expiration date: _____ security code: _____

Billing name: _____

Mailing address: _____

Terms

By signing below, you attest that you are authorized to purchase the advertisement on behalf of your company and that you agree to pay for the ad as described above. Designed ads are created in the order submitted using available resources. Design requests are honored as we are able, but specific graphics should be provided by the advertiser. Ad proofs must be approved in writing by noon on Monday for Tuesday printing / Thursday delivery.

Client Signature: _____ Date: _____

Salesperson Signature: _____ Date: _____